

Little Flower Union Free School District
Board of Education Regular Meeting
November 18, 2015
Library – 4 p.m.

Walter Denzler, President
Charles Drexel, Vice-President
Joseph Delgado
Nancy Hancock
Grace LoGrande
Sandra Townsend

MEMBERS PRESENT

Monroe Hale
Vacant Seat – Pending Appointment
Vacant Seat – Pending Appointment

MEMBERS ABSENT

Cynthia Stachowski, Superintendent
Ann Romeo, Asst. Supt. for Business
William Glasshagel, Principal
Robert Scappatore, Director Curriculum/Data/Technology
Kathleen Nolan, District Clerk
Alan Yu, Cullen & Danowski, LLP.
Deirdre Lunetta, Cullen & Danowski, LLP.

ALSO PRESENT

1. President Denzler called the meeting to order at 4:20 p.m. Superintendent Stachowski led with the pledge of allegiance.

CALL TO ORDER/
PLEDGE:

2. President Denzler welcomed all:

BOARD PRESIDENT'S
REPORT

- President Denzler apologized for missing the Board retreat and turned the Meeting over to Superintendent Stachowski.

3. Superintendent Stachowski reported on the following items:

SUPERINTENDENT'S
REPORT

- **External Audit** – Superintendent Stachowski asked Vice President Drexel to report on the audit results. C. Drexel updated the board regarding the audit committee meeting with the Independent Auditors. He introduced Mr. Yu who reviewed the financial statements and noted that the District received an “unmodified opinion”. The management letter contains recommendations to improve internal control practices.

4:49 pm A. Yu & D. Lunetta left meeting.

4. Superintendent Stachowski turned meeting over to President Denzler who reported on the following:

- After many years of dedicated service Dr. Richard Morgan has retired from the board. The Board agreed that it would be appropriate to honor his service with a plaque from the District.
- Corinne Hammons will be joining our board in December, filling that vacancy.
- Board member Laurie DeVore resigned from the board effective 11/13/15. We will be notifying LFCFS of this new vacancy.
- ES BOCES special election is to be held tonight. There is only one candidate.
- ES BOCES is accepting nominations to fill another board vacancy; The special election is scheduled for Wednesday December 16th. Rescheduling the December Board meeting to coincide with the special election was discussed. Due to conflicts it was decided to leave the meeting date as originally scheduled.
- C. Drexel was asked to consider accepting the nomination for ES BOCES board vacancy.

5. Superintendent Stachowski continued her report

- **Recognition of Service** – We will look into having a special presentation for Dr. Morgan acknowledging his many years of dedicated service to Little Flower.
- **OSC Audit Response** – The OSC Audit Response has been sent; the Corrective Action Plan will be drafted and presented for board approval at the December meeting.
- **Mission Statement** – A newly drafted mission statement is attached - we can form a committee or discuss as a group. There was general agreement to add a motion to approve the mission statement under new business.
- **FOIL Requests** – A recent FOIL request was received from a group called American Transparency looking to acquire district vendor information. Based on information from Frazer & Feldman we fulfilled the request to the best of our ability.
- **BOE Retreat** – The consensus of board members was that the Retreat was very productive and a positive experience; The facilitators were wonderful in their presentations; very beneficial for building relationships with other board members; ‘well done’; ‘informative’; ‘helpful’; ‘very engaging’. President Denzler shared that it was the first time in his recollection that our board has participated in this type of event. The agenda from the Retreat included:

Josie Bailey – Sanctuary Model Overview

Dr. Robert Manley, Dean, School of Education Dowling College – Overview of Highly Effective Board Practices

Discussion (Strength, Weaknesses & Opportunities)

BOE – Self Evaluation

- **Title 1 Audit** - An on-site audit is scheduled for tomorrow November 19th. There was an extensive list of documents that needed to be prepared for the audit. We are confident that it will go well.
- **1st Quarter Awards Ceremony** – The awards ceremony is scheduled for tomorrow, November 19th beginning at 10 am. All are invited to attend.
- **Did You Know That** -
 - 56 students and accompanying staff went to the Sag Harbor Theater today to see the play, “Of Mice and Men”.

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| 6. | W. Glasshagel spoke about the work teachers do and all they give up for the special events we have such as hosting the IAIE visitors. Student Ambassadors were chosen to participate in this recent event. All should be recognized for their efforts and their huge contribution to it's success. | PRINCIPAL'S
REPORT |
| 7. | R. Scappatore reported on the Smart Schools Bond. Unfortunately, Special acts are left out of the funding in this initiative. However, we still had to revise our entire Tech Plan to be in compliance for the Smart Schools Bonds initiative. A BOE member reflected that we were left out of monies that were aligated to public schools and we are a public school. It seems unlawful that we were not included. . Our Technology Plan is in compliance and has been approved by SED. It is available online. | DIRECTOR'S
REPORT |
| 8. | J. Delgado moved, G. LoGrande seconded, carried 6-0 to approve the consent agenda | CONSENT AGENDA |
| 8.1 | J. Delgado moved, G. LoGrande seconded, carried 6-0 to approve the minutes of the Regular Meeting of Monday, October 16, 2015. | Minutes |
| 8.2 | | Financials |
| b.1 | J. Delgado moved, G. LoGrande seconded, carried 6-0 to accept the Treasurer's Report for the month of October 2015. | Treasurer's Report |
| b.2 | The Board President acknowledged receipt of the schedule of bills for the month of October 2015: WN-13, WN-14, WN-15, WN-16. | Schedule of Bills |
| b.3 | The Board President acknowledged receipt of the Budget Status Report for the month of October 2015. | Budget Status Report |

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| b.4 | The Board President acknowledged receipt of the Accounts Receivable Report for the month of October 2015, at 10/31/15. | Accounts Receivable |
| b.5 | J. Delgado moved, G. LoGrande seconded, carried 6-0 to accept the Claims Audit Report for the month of October 2015. | Claims Audit Report |
| b.6 | The Board President acknowledged receipt of the Enrollment Projection for October 2015. | Enrollment Projection |
| b.7 | The Board President acknowledged receipt of the Monthly Board Financial Report for the month of October 2015. | Monthly Board
Financial Report |
| b.8 | J. Delgado moved, G. LoGrande seconded, carried 6-0, upon the recommendation of the Audit Committee, to accept the Audit Report for the fiscal year ending June 30, 2015, prepared by Cullen & Danowski LLP. | 2014-15 Audit
Report |
| 8.3 | J. Delgado moved, G. LoGrande seconded, carried 6-0 to accept recommendations of CSE Committee. | CSE Recommendations |
| 8.4 | J. Delgado moved, G. LoGrande seconded, carried 6-0 to approve the following personnel items: | PERSONNEL |
| a. | Emily Bylott, Teacher Aide (1:1) resignation effective, October 14, 2015. | Employees Leaving
District P/T Temporary |
| b. | <u>Teacher Aides</u> – hourly at \$13.00/hr
Vito Giammerrella
David Jefferson
Latrice Turpin | Employees Entering
District P/T Temporary |
| 9. | | NEW BUSINESS |
| 9.1 | C. Drexel moved, S. Townsend seconded, carried 6-0 to cast one vote for the following candidate for the BOCES BOARD: | BOCES Board Election |
| | <ul style="list-style-type: none">• Arlene Barresi | |

- 9.2 J. Delgado moved, S. Townsend seconded, carried 6-0 to nominate Charles Drexel for the one vacant board seat. BOCES Nomination
- 9.3 G. LoGrande moved, N. Hancock seconded, carried 6-0 to approve the surplus of children’s books and arrange for their disposal. Surplus Library Books
- 9.4 J. Delgado moved, N. Hancock seconded, carried 6-0 to adopt the Mission Statement as follows: Mission Statement
- The mission of Little Flower UFSD is to meet the individual educational, social and emotional needs of all students. We seek to create a learning environment where our students foster the tenants of respect, responsibility and self-worth so they can transition back into their community and take pride in their accomplishments.
10. All board members agreed on the overall positive direction the district is going in. There is a positive culture among the faculty, staff and administration. BOARD FORUM
11. At 5:40 p.m., S. Townsend moved, C. Drexel seconded, carried 6-0 to adjourn. ADJOURNMENT

Respectfully submitted,



Kathleen A. Nolan
District Clerk

Approved: December 14, 2015